

CENTRAL BEDFORDSHIRE SHADOW COUNCIL

THE SHADOW EXECUTIVE
Tuesday, 17 March 2009

DECISIONS DIGEST

THE CALL-IN DEADLINE FOR ANY ITEMS CONTAINED IN THIS DIGEST IS 5.00 P.M. ON FRIDAY 27 MARCH 2009. SUBJECT TO ANY CALL-IN REQUESTS BEING RECEIVED, ALL THE DECISIONS WILL BE ACTIONED ON OR AFTER MONDAY 30 MARCH 2009.

**DATE
ISSUED/PUBLISHED
20 MARCH 2009**

AGENDA ITEM NO./SUBJECT	DECISION	PORTFOLIO HOLDER	ACTIONING OFFICER
CR1 KEY ICT POLICIES - PART 2 <i>(Contact Officer: Rob Wood, Assistant Director ICT, CBC email: rob.wood@midbeds.gov.uk Tel: 01582 474161)</i>	<ol style="list-style-type: none">1. that the Shadow Executive approves the Information and Records Management Policy as attached at Appendix A to the report, for implementation on 1 April 2009;2. that the Shadow Executive approves the ICT Acceptable Use Policy as attached at Appendix B to the report, for implementation on 1 April 2009;3. that the Shadow Executive approves the Members ICT Provision Interim Policy, as set out in Appendix D to the report;4. that the responsibility for the insertion of final administrative changes (e.g. contact details) be delegated to the Assistant Director (ICT) for the ICT Acceptable Use Policy (Appendix B) and the Members ICT Provision Interim Policy (Appendix D), and in conjunction with the Assistant Director (Policy and Performance) for the Information and Records Management Policy (Appendix A); and	Portfolio for Corporate Resources	Director of Corporate Resources

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	5. that the Members ICT Provision Policy from June 2009 onwards, the Elected Members Information Policy and the Information Governance and Security Policy be considered at the meeting of the Executive on 12 May 2009.		
CR2 CREATING CENTRAL BEDFORDSHIRE - PROGRESS REPORT <i>(Contact Officer: Simon Redmore, Deputy Chief Executive, MBDC email: simon.redmore@midbeds.gov.uk Tel: 01462 611255)</i>	that a further report be made to the next meeting of the Executive.	Portfolio for Corporate Resources	Programme Management Office
CR3 BUYING-IN ADDITIONAL RESOURCES <i>(Contact Officer: Simon Redmore, Deputy Chief Executive, MBDC email: simon.redmore@midbeds.gov.uk Tel: 01462 611255)</i>	that the Shadow Executive or the Executive approves expenditure with Deloitte above the delegation threshold subject to consultation by the Interim Head of Staff with the Chairman of the Shadow Executive.	Portfolio for Corporate Resources	Programme Management Office
CR4 TRANSITIONAL TASK FORCE LEGACY REPORTS <i>(Contact Officer: Simon Redmore, Deputy Chief Executive, MBDC email: simon.redmore@midbeds.gov.uk Tel: 01462 611255)</i>	<ol style="list-style-type: none"> 1. that the reports of the Member Transitional Task Forces at Appendices A to E to the report be noted; 2. that the medium term issues identified in Appendices A to E be included in the next stage of programme planning for further consideration at a future meeting of the Executive. 	Portfolio for Corporate Resources	Programme Management Office

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<p>CR5 CORPORATE RISK MANAGEMENT STRATEGY <i>(Contact Officer: Nick Murley, Assistant Director Audit, Risk & Health & Safety, CBC email: nick.murley@midbeds.gov.uk Tel: 01462 611605)</i></p>	<p>that the Shadow Executive:-</p> <ol style="list-style-type: none"> 1. approves the Corporate Risk Management Strategy attached at Appendix 1, subject to including under no. 3 'Benefits of Risk Management' (h) an extra bullet point on the use of risk management relating to partnership working; and 2. requests that the Audit Committee, at its meeting on 6 April 2009, determine the detailed working practices in support of the Risk Management Strategy. 	<p>Portfolio for Corporate Resources</p>	<p>Director of Corporate Resources</p>
<p>CR6 CENTRAL BEDFORDSHIRE UNITARY COUNCIL'S SEVERANCE/EARLY RETIREMENT POLICY - SCHOOL BASED STAFF <i>(Contact Officer: Steve James, Interim Human Resources Lead email: steve.james@midbeds.gov.uk Tel: 01462 611064)</i></p>	<ol style="list-style-type: none"> 1. that, in line with current practice of the predecessor authority, Central Bedfordshire should only operate the discretion available under Regulation 52 of the Local Government Pension Scheme ("added years"), or the Teachers (Compensation for Redundancy and Premature Retirement) Regulations 2006, the most exceptional circumstances; 2. that the Shadow Executive adopts a policy based on the statutory scheme (using actual weekly pay) that makes use of the available discretion under the redundancy compensation scheme to award up to 30 weeks in general and up to 45 weeks pay, in exceptional circumstances, and where supported by a robust business case; 3. that the Interim Chief Executive, in consultation with the Portfolio Holder for Corporate Resources, be authorised to implement the severance/early retirement policy for school based staff with effect from 1 April 2009 in accordance with recommendation 2; 4. that the policy in respect of severance and early retirement be included in the suite of school based employee policies for the new Council. 	<p>Director of Corporate Resources</p>	

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	<p>7. delegates authority to the Interim Chief Executive, in consultation with the Leader and relevant Group Leaders, to make nominations to the Policy Authority, as necessary, in the event that the Joint Selection Committee agrees to an alternative allocation of seats;</p> <p>8. endorses the appointment of Cllrs A Duggan and J Saunders to represent Central Bedfordshire on the Bedfordshire Fire Authority until the elections in June, in place of Cllrs M Gibson and R Johnstone.</p>		
<p>SD1 LUTON DUNSTABLE BUSWAY <i>(Contact Officer: David Buck Tel: 01234 228694)</i></p>	<p>1. that the Shadow Executive agrees to take over from Bedfordshire County Council, as an equal partner with Luton Borough Council, on the Luton Dunstable Busway and that it enters into a legal agreement, as set out in Appendix A to the report, subject to further amendments including the provision of a definition of total project costs. Approval of the final terms of the agreement to be delegated to the Director of Sustainable Communities in consultation with the Assistant Director Legal and Democratic and the Portfolio Holders for Sustainable Development and Corporate Resources;</p> <p>2. that the Shadow Executive authorises the Director of Sustainable Communities to write to the Department of Transport confirming that the shadow authority fully understands the consequences of Full Approval for the new authority and that it will be ready to take over the scheme and the costs from Bedfordshire County Council;</p>	<p>Portfolio for Sustainable Development</p>	<p>Director of Sustainable Communities</p>

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	<p>3. that the Director of Sustainable Communities and Director of Corporate Resources in consultation with the Portfolio Holders for Sustainable Development and Corporate Resources be given delegated authority to progress the busway scheme up to the award of tender decision; and</p> <p>4. that the award of contract decision is reserved to the Executive.</p>		
<p>SC1 BEDFORDSHIRE ENERGY AND RECYCLING (BEAR) PROJECT: EXECUTIVE APPROVAL OF PROCUREMENT EVALUATION CRITERIA AND WEIGHTINGS <i>(Contact Officer: Ben Finlayson, BEaR Project Manager email: ben.finlayson@bedscc.gov.uk)</i></p>	<p>that the Shadow Executive is requested to:-</p> <p>1. note the contents of this report including the Project update;</p> <p>2. agree the proposed criteria, sub criteria and weightings, as amended in the Chairman's Briefing Note, to be used to evaluate bidders' submissions during the procurement for the long-term residual waste treatment contract;</p> <p>3. authorise the Director of Sustainable Communities, in consultation with the Portfolio Holder for Safer & Stronger Communities to make minor and consequential amendments.</p>	<p>Portfolio for Safer and Stronger Communities</p>	<p>Director of Sustainable Communities</p>
<p>SC2 IMPLEMENTATION OF A SINGLE INTENSIVE DRUG INTERVENTION PROGRAMME AND DRUG TESTING ON ARREST IN BEDFORD AND DUNSTABLE WITH LUTON FROM 1 APRIL 2009 <i>(Contact Officer: Jane Moakes email:)</i></p>	<p>1. that the Bedfordshire County Council contract with the service provider ending 31 March 2009 be assigned to Central Bedfordshire;</p> <p>2. that the assigned contract with Central Bedfordshire be varied and extended for a period of 12 months to enable a single Drug Intervention Programme (DIP) Scheme across Bedfordshire to be implemented;</p>	<p>Portfolio for Safer and Stronger Communities</p>	<p>Director of Sustainable Communities</p>

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<p><i>jane.moakes@southbeds.gov.uk</i> <i>Tel: 0845 849 6336)</i></p>	<p>3. that the contract for the single Drug Intervention Programme (DIP) Scheme for Bedfordshire (including Luton) be tendered in line with EU procurement rules and Central Bedfordshire contract procedure and procurement rules; and that the minimum 6 month period be extended to 12 months and that the new contract therefore be let from 1 April 2010.</p>		
<p>BT1 EQUALITY AND DIVERSITY IN CENTRAL BEDFORDSHIRE <i>(Contact Officer: Elaine Malarky, Head of Policy Tel: 0845 849 6230)</i></p>	<p>1. that Shadow Executive endorses the approach proposed in paragraphs 5-12 and the specific key actions to be implemented during 2009/10 as set out in Appendix 1 subject to the Heads of Service titles being amended to Assistant Director;</p> <p>2. that Shadow Executive request the Policy Team, within Business Transformation, to lead on embedding strong principles of equality and diversity in working practices across Central Bedfordshire.</p>	<p>Portfolio for Business Transformation</p>	<p>Director of Business Transformation</p>
<p>BT2 CORPORATE CUSTOMER FEEDBACK PROCEDURES <i>(Contact Officer: Ian Porter, Assistant Director Service Policy, Partnerships & Performance, CBC email: ian.porter@bedscc.gov.uk Tel: 01234 276067)</i></p>	<p>1. that the Shadow Executive adopts the proposed corporate procedures for handling and responding to customer feedback as set out in Appendices A and B subject to the following amendments in Appendix A:</p> <ul style="list-style-type: none"> • paragraph 8.2.4 – including a sentence that members will be kept informed of the progress of the complaint • paragraph 8.3.1 – a complaint can be made to any member or officer orally or in writing; <p>2. that the Executive review the corporate procedures for handling and responding to customer feedback within 12 months.</p>	<p>Portfolio for Business Transformation</p>	<p>Director of Business Transformation</p>

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<p>CF1 ESTABLISHMENT OF A CORPORATE PARENTING PANEL <i>(Contact Officer: Patricia Coker, Corporate Projects & Performance Advisor email: patricia.coker@midbeds.gov.uk Tel: 01462 611617)</i></p>	<ol style="list-style-type: none"> 1. that the Shadow Executive approves the establishment of the Corporate Parenting Panel for Central Bedfordshire in accordance with the terms of reference set out in Appendix 1 to the report subject to: <ul style="list-style-type: none"> • removing the words in paragraph 9 second sentence 'It is proposed that the Portfolio Holder for Children, Families and Learning Chairs the Panel' • amending the wording on Appendix 1 first bullet point under Elected Members to 'Eight elected members, including the Portfolio Holder for Children, Families and Learning, and a member of the Social Care, Health and Housing Overview and Scrutiny Committee; 2. that the Shadow Executive notes the legal responsibility given to local authorities by the Children Act 1989 and the Children Act 2004, and the requirement that all council employees, directorates, service areas and elected members must consider "looked after" children and young people as if they were their own children and provide services for them accordingly; 3. that the Shadow Executive assigns the accountability for the Corporate Parenting Panel to the Central Bedfordshire Scrutiny Committee for the period April 2009 to June 2009 and considers transfer of accountability subsequently to the Children, Families and Learning Overview and Scrutiny Committee, when established; 4. that the Corporate Parenting Panel produce twice-yearly reports to be presented to the appropriate Scrutiny Committee; 	<p>Portfolio for Children, Families and Learning</p>	<p>Director of Children, Families and Learning</p>

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	<p>5. that eight elected members, to be notified by the Portfolio Holder for Children, Families and Learning, be appointed in accordance with political proportionality (6 Conservative and 2 minority) to serve upon the Corporate Parenting Panel for the period April to June 2009, to include the Portfolio Holder for Children, Families and Learning and a representative of the Social Care, Health and Housing Overview and Scrutiny Committee;</p> <p>6. that the Shadow Executive notes the requirement, as set out in Appendix 2 to this report, to have in place Adoption and Fostering Panels (in the case of Central Bedfordshire the Fostering Panel will be split into Fostering and Fostering Permanence, (the latter to be referred to subsequently as the Permanence Panel));</p> <p>7. that one member of the Corporate Parenting Panel be appointed to serve upon each of the:-</p> <p>(a) Joint Adoption Panel;</p> <p>(b) Fostering Panel; and</p> <p>(c) Fostering Permanence Panel.</p>		
<p>CF2 ESTABLISHMENT OF A STANDING ADVISORY COUNCIL FOR RELIGIOUS EDUCATION (SACRE) FOR CENTRAL BEDFORDSHIRE <i>(Contact Officer: Patrick Shevlin, Head of School Standards and Improvement (Foundation Stage, Key Stages 1 and 2) email: patrick.shevlin@bedscc.gov.uk</i></p>	<p>1. that the Central Bedfordshire Council establishes a SACRE in accordance to the requirements of the Education Reform Act 1988 and the Education Act 1996;</p> <p>2. that the Shadow Executive approves, in principle, the draft constitution for a Central Bedfordshire SACRE as set out in paragraphs 13 – 19 of the report;</p> <p>3. that the Interim Chief Executive, in consultation with the Portfolio Holder for Children, Families and Learning be authorised:-</p>	<p>Portfolio for Children, Families and Learning</p>	<p>Director of Children, Families and Learning</p>

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<p><i>Tel: 01234 836004)</i></p>	<ul style="list-style-type: none"> (i) to amend the constitution and composition of the SACRE, as appropriate following initial consideration by the elected members appointed to serve upon the SACRE; and (ii) to undertake the recruitment process and make appointments to the SACRE in respect of the representatives of the faith groups and teachers' associations; <p>4. that five selected members (4 Conservative namely Councillors Costin, D Lawrence, Street and Swaisland and 1 minority Councillor to be notified) be appointed to represent the Council upon the Central Bedfordshire SACRE.</p>		
<p>CF3 BUILDING SCHOOLS FOR THE FUTURE (BSF) <i>(Contact Officer: Edwina Grant, Director of Children, Families and Learning email: edwina.grant@midbeds.gov.uk Tel: 01462 611229)</i></p>	<ul style="list-style-type: none"> 1. that in order to progress with the preparation for the Planning of Building Schools for the Future, Members agree the draft governance and management arrangements as detailed within the report, subject to amending the membership of the project preparation board to include the Portfolio Holder for Corporate Resources and to amend the Portfolio Holder for Sustainable Communities to the Portfolio Holder for Sustainable Development; 2. that early preparation work be done within existing budget provision and that a further report be brought to Members when the outcome of the BSF allocations is known and when actual costs of preparation will be easier to estimate; and 3. that the proposal to establish a Local Education Partnership at the appropriate time to deliver BSF in Central Bedfordshire be endorsed and in the meantime the Learning and Transformation Board undertake the preparatory work. 	<p>Portfolio for Children, Families and Learning</p>	<p>Director of Children, Families and Learning</p>

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Date Issued:	20/3/09	To:	All Members of the Shadow Council and Management Team
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<p>NOTE: Recommendations of the Executive to the Council (shown in italics) are NOT subject to call-in.</p>
